



LIVE SEMINAR

Leading AI Adoption: Building an AI-Ready Workplace

A practical introduction to artificial intelligence for today's professionals



THIS SEMINAR AT A GLANCE:

- Understand the leader's role in helping the workplace adapt to AI
- Assess organizational readiness for AI adoption
- Identify workflows and tasks where AI may be useful
- Develop policies, guidelines and expectations for responsible AI use
- Address employee concerns, uncertainty and resistance
- Protect confidential information and reduce organizational risk
- Establish standards for human review, oversight and accountability
- Manage the cultural and operational challenges of AI adoption

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S E M I N A R S U M M A R Y

AI is already in your workplace. Is your organization ready?

Across your organization, employees are using AI to draft emails, summarize meetings, create content, analyze information and complete everyday tasks. Some organizations are encouraging AI use. Others are unsure where to start. Many leaders are trying to catch up with technology that has already arrived.

Successful AI adoption requires more than access to new tools. It requires leaders, managers, HR professionals and employees to adapt how work is planned, communicated, governed, reviewed and performed.

This practical, non-technical seminar focuses on how to bring AI into the workplace in a thoughtful and responsible way. You'll learn how to assess where AI may be useful, prepare employees for change, address concerns and resistance, create policies and guidelines, and build practical standards for responsible AI use.

You'll also explore how AI affects workplace roles, workflows, expectations, decision-making, accountability and communication. Rather than focusing on how to use a specific AI platform, this seminar helps you understand what your organization needs to consider as AI becomes part of everyday work.

Whether your organization is just beginning to explore AI or already seeing employees experiment with it, this seminar will help you develop a clearer, more practical approach to AI adoption.

Who Should Attend?

Business owners, HR professionals, managers, supervisors, nonprofit leaders, department heads, operations leaders and organizational decision-makers who want to understand how to bring AI into their workplace responsibly, practically and effectively.

Important Note:

This is not a course on prompt writing, coding or how to use a specific AI tool.

This seminar focuses on the leader's responsibility of navigating AI adoption and building an AI-ready workplace: people, policies, processes, workflows, risk, accountability and change.



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